

# Public Document Pack



**Service Director – Legal, Governance and  
Commissioning**

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Wednesday 6 February 2019

## Notice of Meeting

Dear Member

### Corporate Parenting Board

The **Corporate Parenting Board** will meet in the **Meeting Room 1 - Town Hall, Huddersfield** at **10.00 am** on **Thursday 14 February 2019**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft".

**Julie Muscroft**

**Service Director – Legal, Governance and Commissioning**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

## **The Corporate Parenting Board members are:-**

### **Member**

Councillor Viv Kendrick (Chair)

Councillor Karen Allison

Councillor Fazila Loonat

Councillor John Lawson

Councillor Donna Bellamy

Councillor Cahal Burke

Gill Addy

Christine Bennett

Julie Bragg

Tom Brailsford

Steve Comb

Keith Fielding

Martin Green

Charlotte Jackson

Colleen Kenworthy

Barry Lockwood

Sanna Mahmood

Elaine McShane

Mel Meggs

Jo-Anne Sanders

Ophelia Rix

Melanie Tiernan

Janet Tolley

Chair of Children's Scrutiny Panel

Designated Nurse for Looked after Children/Care Leavers

Practice Improvement Lead (Children's Services)

Service Manager (Children and Families)

Head of Joint Commissioning

Head of Corporate Parenting

Kirklees Fostering Network

Head of Localities Offer (Children and Families)

Improvement Partner (Children's Services)

Kirklees Fostering Network

Kirklees Fostering Network

Looked after Children and Leaving Care

Service Director, Family Support and Child Protection

Director for Children's Services

Service Director for Learning and Early Support

Head of Safeguarding and Quality Assurance

Service Manager, Family Support and Child Protection

Virtual School Headteacher

# Agenda

## Reports or Explanatory Notes Attached

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**Pages**

**1: Introductions and Apologies**

The Chair will welcome everyone to the meeting and announce any apologies received.

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**2: Minutes of Last Meeting**

1 - 10

To approve the Minutes of the meeting of the Committee held on the 21<sup>st</sup> January 2019.

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**3: Interests**

11 - 12

The Board Members will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interest.

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**4: Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

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**5: Deputations/Petitions**

The Board will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

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**6: Public Question Time**

The Board will hear any questions from the general public.

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**7: Ofsted and Improvement Board update**

The Board will consider a verbal update on key issues from Ofsted and the Improvement Board.

(10 am)

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**8: Children in Care Services Performance Highlights**

13 - 20

The Board will consider a verbal update giving key highlights on Performance Monitoring data for the Children's Service in December 2018.

(10.05 am)

Contact: Steve Comb, Head of Corporate Parenting  
Janet Tolley, Virtual School Head Teacher

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**9: Number and age of Children in Care**

21 - 26

The Board will consider the latest data showing the number and age of children in care.

(10.10 am)

Contact: Julie Bragg, Service Manager (Children and Families)

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**10: Voice of the Child Development Plan**

27 - 34

The Board will consider a report on the Voice of the Child Development Plan.

(10.15am)

Contact: Ophelia Rix, Head of Safeguarding and Quality Assurance

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**11: Developing Role of the Corporate Parenting Board and agenda plan for 2018/19**

35 - 48

The Panel will consider the developing role of the Corporate Parenting Board and the agenda plan for 2018/19 and beyond.

(10.30 am)

Contact: Steve Comb, Head of Corporate Parenting

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**12: Updates from Board Members on interaction with Services**

The Board will consider verbal updates from Board Members on interaction with Services.

Contact: Helen Kilroy, Principal Governance and Democratic Engagement Officer

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### **13: Dates of Future Meetings**

To note future meeting dates of the Board during the 2018/19 municipal year:

- Monday 11<sup>th</sup> March 2019, 10.30 am
  - Monday 15<sup>th</sup> April 2019, 10.30 am
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Contact Officer: Helen Kilroy

## KIRKLEES COUNCIL

### CORPORATE PARENTING BOARD

**Monday 21st January 2019**

Present: Councillor Viv Kendrick (Chair)  
Councillor Fazila Loonat  
Councillor John Lawson  
Councillor Donna Bellamy  
Janet Tolley  
Steve Comb  
Ophelia Rix  
Sanna Mahmood  
Gill Addy  
Colleen Kenworthy

Apologies: Councillor Karen Allison  
Jo-Anne Sanders  
Martin Green  
Tom Brailsford  
Melanie Tiernan  
Barry Lockwood  
Keith Fielding

#### **1 Introductions and Apologies**

Apologies for absence were received on behalf of Cllr Allison, Jo-Anne Sanders, Keith Fielding, Melanie Tiernan, Barry Lockwood, Martin Green, Tom Brailsford.

#### **2 Minutes of Last Meeting**

The Board considered the minutes of the meeting held on 19<sup>th</sup> November 2018.

The Board was informed that information relating to the Independent Visitors Scheme had been circulated to all elected members so that they could assist with promotion of the scheme to encourage more volunteers.

The Board was informed that the CAMHS Transformational Plan had also been considered by the Children's Scrutiny Panel on the 14<sup>th</sup> January 2019.

The Board noted that two Briefing Sessions for elected members had been arranged by Ophelia Rix, Head of Safeguarding and Quality Assurance, regarding CSE and Safeguarding on the 28<sup>th</sup> January and 26<sup>th</sup> February 2019.

#### **RESOLVED –**

1. That the minutes of the meeting held on 19<sup>th</sup> November 2018 be approved as a correct record.

**3 Interests**

No interests were declared.

**4 Admission of the Public**

All items were considered in public session.

**5 Deputations/Petitions**

No deputations or petitions were received.

**6 Public Question Time**

No questions were asked.

**7 One Adoption Agency 6 monthly Report (April to Sept)**

The Board considered a 6 monthly report from One Adoption West Yorkshire covering the period April to September 2018, which included comparable data for other West Yorkshire Local Authorities. The Board welcomed Mandy Prout from One Adoption to the meeting.

Mandy Prout advised on an amendment to the report in that the report covered the period April 2018 to September 2018, not 2017 as outlined in the report.

The Board was informed that One Adoption was in the second year of operation and was building positive relationships with staff in the Children's Services within Kirklees. Mandy Prout further explained that there was evidence which showed in practice that there was good joined up working with all social care teams in Kirklees.

The Board was advised that One Adoption had continued to work with Kirklees to create successful placements for children in Kirklees thus avoiding delays for children.

Mandy Prout advised the Board that One Adoption was working with five virtual school heads (VSH) to assist in implementing the new duty placed on VSH in each locality to enable an education worker within One Adoption to work with VSH to help implement the new duty. The Board was advised that one of the main aims of working with the VSH was to help families and prospective adopters to empathise with children early on in terms of the impact on them of trauma and change.

In response to a question from the Board relating to the reduction of numbers of children coming through with a plan for adoption, Mandy Prout explained that less plans had been made for adoption for children in Kirklees which was partly due to the Kirklees Improvement Journey and that Kirklees was investing in 'early doors' work and had been working hard on intervention and assessment to improve outcomes for children and to enable them to stay within their own families wherever possible.

In response to a question from the Board relating to the decrease in the number of families at stage 2 of adoption at the end of quarter 2, Mandy Prout advised that there was often a complex picture relating to a child that could not be seen in the data. The Board was informed that there had been an increase in adoption interest in January 2019 due to positive promotional events which had taken place, including



## Corporate Parenting Board - 21 January 2019

the recent article on Look North. Mandy Prout advised the Board that One Adoption were hoping for a bigger increase in interest for adoption during the first part of 2019.

In response to a question from the Board relating to people dropping out of adoption, Mandy Prout advised that One Adoption were carefully monitoring the drop-out rate of adopters and ensured that every case was followed through.

In response to a question from the Board relating to the progress of the Special Guardianship approach, Mandy Prout advised that One Adoption had been working in partnership with grandparents plus and the five Local Authorities to provide support to special guardians in the region but that this work was still in the very early stages. Mandy Prout agreed to provide an update on the Special Guardianship work within the next report to the Board in July 2019.

In response to a question asking for more information relating to early permanence practice, Mandy Prout explained that this was where adoption was not certain for a child and that they could be placed in fostering until matched with an adopter. The Board was informed that Kirklees had a good approach to this prior to One Adoption and this continued to be an area of strength.

### **RESOLVED –**

1. The Board noted the One Adoption Agency 6 monthly report (April to September 2018) and thanked Mandy Prout from One Adoption for attending the meeting.
2. That the Board consider an update from One Adoption on the joint work taking place between One Adoption, Grandparents plus and the five Local Authorities on providing support for special guardians in the region – July 2019.

- 8 Review of Membership and Terms of Reference of Corporate Parenting Board**  
The Board considered a report requesting changes to the Membership and Terms of the Reference of the Corporate Parenting Board.

### **RESOLVED –**

1. The Board noted the Review of the Membership and Terms of Reference of the Corporate Parenting Board.
2. The Board agreed to amend the Membership of the Board to include the Director of Children's Services, Service Manager (Looked after Children and Leaving Care), Practice Improvement Lead (Family Support and Child Protection), Improvement Partner (Children's Services).

- 9 Ofsted and Improvement Board update**  
The Board considered an update on Ofsted and the Improvement Board presented by Steve Comb, Head of Corporate Parenting. The Board considered the letter from Ofsted following the monitoring visit on the 4<sup>th</sup> and 5<sup>th</sup> December 2019.

Steve Comb informed the Board that Ofsted had advised that Kirklees had made significant progress in improving its initial response to children and young people

## Corporate Parenting Board - 21 January 2019

who needed help and protection. Steve Comb highlighted the following key areas from the Ofsted letter:-

- Ofsted found effective decision making at every level and good independent reviewing officer oversight at the midway review of the child protection plan;
- The workforce was now increasingly stable and there had been a considerable improvement in the recruitment of permanent staff at all levels. The morale of those workers spoken to was good and they felt supported by Managers.

In response to a question from the Board as to whether this was the last monitoring visit from Ofsted, Mel Meggs (Director of Children Services) advised that this was the last monitoring visit and that the service was preparing for a full inspection within the next 6 months.

In response to a question from the Board relating to case notes not always being kept up to date and that this had been flagged by the Children's Scrutiny Panel, Steve Comb advised that there was a case audit system in place where officers met monthly to gather evidence from the audit system. Steve Comb further explained that Liquid Logic had been installed and the data would be further interrogated as staff get more familiar with the new software. Steve Comb advised the Board that there had been some migration of data to Liquid Logic which had created further challenges, that the service needed to identify where caseload practitioners required support and that there was further work to do in this area.

The Board agreed to consider further feedback from the Improvement Board and other monitoring mechanisms in the future.

### **Resolved –**

1. The Board noted the update from Ofsted and Improvement Board and thanked Steve Comb for his contributions.
2. The Board agreed to consider further feedback from the Improvement Board and other monitoring mechanisms in the future.

## **10 Performance Monitoring update**

The Board considered a summary report outlining recent key performance data and highlights for children in care and care leavers up to November 2018, presented by Steve Comb (Head of Corporate Parenting), Janet Tolley (Virtual Head Teacher) and Gill Addy (Designated Nurse for Looked after Children).

Steve Comb highlighted the following key points:-

- The number of children in care remained stable with a reduction of 21 since December 2017, the current number was 631;
- The Placement Support Team was increasingly focussing their work on some of the most vulnerable and troubled young people to help build resilience in placements. Whilst the data showed an improvement over a 12 month period, officers were mindful of the deterioration and impact placement stability had on children and young people and would continue to focus on the retention of staff and consistency in case allocation;

## Corporate Parenting Board - 21 January 2019

- The Legal Gateway and Performance Panel was the key indicator for knowing why children were coming into care;
- Early permanence placements – continued to consider early permanence placements for children with a plan for adoption and had made some improvements in this area in terms of timescales for children;
- There had been a small rise in the number of young people in suitable accommodation since June 2018 and the service was continuing to maintain strong links with KNH and Housing to ensure that suitable accommodation was available in a timely manner.

Janet Tolley highlighted the following key points:-

- The initial Personal Education Plan (PEP) completion rate had increased in September 2018 and all PEPs had been completed within 10 working days of notification to the Virtual School since 1<sup>st</sup> September 2018;
- The Team were monitoring attendance that was less than 70%, were maintaining a strong focus on pupils not in full-time education and wherever possible looking to ensure a return to full-time education as quickly as possible;
- Further work had been undertaken within Children's Homes to increase engagement and support to children, for example, helping them with their homework and supporting their emotional health and wellbeing.

Gill Addy highlighted the following key points:-

- 100% of health assessments had been undertaken for over 5's;
- 100% of all age range were registered with a dentist and up to date with immunisations;
- Good relationship with substance misuse team and working with colleagues within the community to seek better engagement with children and young people and to encourage them to use the outreach services;
- The quality of health assessments had been better for children from other areas as they were carried out in Kirklees.

In response to a question from the Board regarding whether accommodation was suitable from the point of view of the young person, Julie Bragg advised that Children's Social Care had excellent relationships with partners and were quickly made aware of any problems with housing and would try and put this right with Housing colleagues. Julie Bragg further explained that officers would work with the young person to try and secure the most suitable accommodation for them and that care leavers would be eligible for priority banding for housing with no time limit on bidding for properties.

Steve Comb advised the Board that additional funding had recently been secured to fund an additional post to work on supported accommodation for care leavers.

Mel Meggs advised the Board that the Council was currently reviewing the local standards for properties in Kirklees and that care leavers would benefit from this.

The Board agreed to consider monitoring changes in supported accommodation for care leavers in future performance report and agreed to extend an invite to

## Corporate Parenting Board - 21 January 2019

representatives from the Care Leavers Forum to present information to Board on their experiences of living in suitable accommodation.

Colleen Kenworth advised the Board that Teenage Support workers were helping the Kirklees Fostering Network to work with care leavers on suitable accommodation.

### **RESOLVED –**

1. That the update on Performance within Children's Services be noted.
2. The Board agreed to consider monitoring changes in supported accommodation for care leavers in future performance reports.
3. The Board agreed to extend an invite to representatives from the Care Leavers Forum to present information to the Board on their experiences of living in suitable accommodation.

### **11 Overview of number of children in Care**

The Board considered a report on the number and profile of children in care, which included information relating to those children placed outside of the District. The report was presented by Julie Bragg, Service Manager (Children Services).

Julie Bragg highlighted the following key points:-

- Increase in the number of unaccompanied asylum seeking children;
- Reduction of children placed outside of Kirklees District and the service continued to be pro-active in recruiting new foster carers for children within the district;
- A review had been undertaken of children placed outside Kirklees in terms of bringing them back into the area wherever possible.

### **RESOLVED –**

1. The Board noted the report on the number and profile of children in care and thanked Julie Bragg for her contributions.

### **12 Number of children in care with a Youth Offending Order**

The Board considered a report on the number of children in care with a Youth Offending Order covering the period from April 2016 to March 2017, presented by Richard Smith, Youth Offending Team Service Manager.

Cllr Kendrick advised the Board that the Kirklees Safeguarding Children's Board had recently considered a report by the Youth Offending Team and had requested data and case studies on the number of children in the youth justice system.

Richard Smith advised the Board that there had been improved outcomes for children who were supervised by the Youth Offending Team. The Board was informed that data could not be provided for April 2017 to March 2018 as the figures were not yet available. The Board agreed to consider comparative data in September 2019 in order to be able to compare the 2016/17 statistics.

Richard Smith highlighted the following key points:-

## Corporate Parenting Board - 21 January 2019

- There had been a higher percentage of young LAC women supervised by YOT;
- Out of 22 young people, 12 were resident outside Kirklees, 21 were in residential care and only 1 was in local authority foster care;
- Reoffending was at 41% which was slightly above the rate of the general population;
- Out of 2 of the young people currently in custody, 1 was on remand and 1 had been sentenced to custody.

The Board discussed the issue of a young person receiving a criminal record from being involved in the youth justice system and who had been criminally exploited. Richard Smith advised that there were systems in place for making referrals where a young person had been exploited as a result of criminal behaviour. The Board agreed to consider a future report giving an update on the work being undertaken jointly between the Youth Offending Team, Children's Social Care and the Police regarding criminal exploitation to develop systems and to ensure the Council was keeping children safe.

### **RESOLVED –**

1. The Board noted the report on the number of children in care with a Youth Offending Order for the period April 2016 to March 2017 and thanked Richard Smith for his contributions.
2. The Board agreed to consider an update report in September 2019 on the number of children in care with a youth offending order which would provide comparative data for 2017/18.
3. The Board agreed to consider a future report giving an update on the work being undertaken jointly between the Youth Offending Team, Children's Social Care and the Police regarding criminal exploitation to develop systems and to ensure the Council was keeping children safe – date to be determined.

### **13 Independent Visitors Scheme - Quarterly Report (Quarter 3)**

The Board considered a Quarterly report (Quarter 3) on the Independent Visitors Scheme presented by Christopher Berridge, Independent Service Officer.

Christopher Berridge highlighted the following key points:-

- There was 44 young people with an independent visitor and 16 were placed with another Local Authority;
- 7 young people waiting to have an independent visitor and the service aimed to match a child or young person within 3 months of being referred;
- 8 completed applications had been received and the new volunteers would be trained in March 2019.

The Board was informed that marketing was currently underway to recruit more Independent Visitors and Christopher Berridge explained that some information had recently been sent to all Councillors in Kirklees so that they could help to promote the scheme within their wards. The Board agreed to promote the Independent Visitors Scheme and receive a copy of the information sent to all Councillors.

## Corporate Parenting Board - 21 January 2019

Christopher Berridge was informed that members of the public or council employees could apply to become an Independent Visitor as long as they had no conflicts of interest. The Board was informed that the Scheme was under represented by male volunteers.

### **RESOLVED -**

1. The Board noted the Quarterly report (Quarter 3) on the Independent Visitors Scheme and thanked Christopher Berridge for his contributions.
2. The Board agreed to receive information which had been sent to all Councillors regarding the Independent Visitors Scheme and agreed to actively promote the scheme wherever possible to help recruit more volunteers.

#### **14 Marketing Plan for Recruitment of Foster Carers**

The Board considered the Marketing Plan for the Recruitment of Foster Carers which was presented by Andy Quinlan, Service Manager (Fostering).

A number of Board Members advised that they had seen the promotional fostering posters and material around Kirklees and agreed that this was encouraging.

Andy Quinlan highlighted the following key points:-

- Good feedback had been received on the electrical board outside Kingsgate promoting fostering;
- Display stands in Civic Centre 1 and 3, and libraries to engage the public and raise awareness;
- Fostering fortnight – this was a national campaign that was held annually in May and celebrated fostering and numerous events would be held;
- Costa coffee drop ins – developed and started in January 2019;
- Consideration was being given to creating a short (4-5 minutes) animated film to use across Kirklees and wider which could be used on social media platforms and possibly added to the Kirklees fostering pages.

In response to a question from the Board relating to a retention plan for foster carers, Andy Quinlan advised that a number of events had recently been held to celebrate foster carers, for example, Long Service Awards to acknowledge the important work by foster carers. Andy Quinlan further explained that the team were looking at undertaking exit interviews to give an understanding of why people left foster caring.

The Board offered their support for Fostering Fortnight and Andy Quinlan agreed to liaise with the event organisers and report back to the Board.

### **RESOLVED –**

1. That the Marketing Plan for the Recruitment of Foster Carers be noted and that Andy Quinlan, Service Manager (Fostering) be thanked for his contributions.
2. The Board offered their support for the Fostering Fortnight event and Andy Quinlan agreed to liaise with the organisers of the event and report back to the Board.

**15 Future Focus of Corporate Parenting Board and forward agenda plan**

The Board noted the report on the Future focus of the Corporate Parenting The Board considered a report on the future focus and agenda plan of the Corporate Parenting Board for the 2018/19 municipal year and beyond. The Board discussed the following key points in relation to the development and future focus of the Corporate Parenting Board:-

- Directors/Heads of services to attend to discuss how their service areas contribute to corporate parenting;
- Encourage corporate parenting champions for different aspects e.g. early years, health, care leavers, housing, preparing to leave care, work experience etc;
- Consideration to be given to a care experience video for Board members to view;
- Planning for the future (ambitions for children looked after & care leavers) eg Funds for care leavers, facilities for care leavers, semi-independent living, increased & appropriate residential provision, Council Tax reductions;
- What would outstanding look like? The Board could visit a Corporate Parenting Board meeting in another Local Authority that has been rated by Ofsted as outstanding to get ideas.

**RESOLVED –**

1. That the report on the future focus and agenda plan of the Corporate Parenting Board for the 2018/19 municipal year and beyond.
2. The Board agreed that further work should be undertaken to develop the forward agenda plan of the Board to ensure that future focus for the Board was on the wider responsibility of the Council as a corporate parent.
3. Members of the Board agreed to bring forward ideas for future agenda items and areas for further exploration.
4. That the Governance Officer be authorised to liaise with officers on agreed actions.

**16 Updates from Board Members on interaction with Services**

The Board considered verbal updates from Board Members on interaction with Services.

Councillor Kendrick gave a summary of events, visits and meetings she had recently attended, as follows:-

- Visited 5 residential Children's Homes and gave out vouchers for discounts at various social locations, eg restaurants;
- Kirklees Safeguarding Children's Board Training on the 18<sup>th</sup> January regarding children's rights;
- Commitment to Care Leavers Launch on 17<sup>th</sup> January which was overscribed and attended by representatives from Health, Education and Schools;
- Planned visit to Southgate School;
- Visited Woodley School.

The Board suggested that it could consider future updates on progress from the Care Leavers Forum and Children in Care Council.

## Corporate Parenting Board - 21 January 2019

### **RESOLVED –**

That the verbal updates from the Chair of the Board on interaction with Services be noted.

- 17**     **Dates of Future Meetings**
1. That the Board noted the future meeting dates of the Board during the 2018/19 municipal year:
    - Thursday 14<sup>th</sup> February 2019, 10 am
    - Monday 11th March 2019, 10.30 am
    - Monday 15th April 2019, 10.30 am
  
  2. That the Board will consider potential future dates for the meetings during the 2019/20 – date to be determined.



**KIRKLEES COUNCIL**

**COUNCIL/CABINET/COMMITTEE MEETINGS ETC**

**DECLARATION**

**CORPORATE PARENTING BOARD**

Name of Councillor

| Item in which you have an interest | Type of interest (eg a disclosable pecuniary interest or an "Other Interest") | Does the nature of the interest require you to withdraw from the meeting while the item in which you have an interest is under consideration? [Y/N] | Brief description of your interest |
|------------------------------------|---|---|------------------------------------|
|                                    |   |   |                                    |
|                                    |   |   |                                    |
|                                    |   |   |                                    |
|                                    |   |   |                                    |

Signed: .....

Dated: .....

## NOTES

### Disclosable Pecuniary Interests

If you have any of the following pecuniary interests, they are your disclosable pecuniary interests under the new national rules. Any reference to spouse or civil partner includes any person with whom you are living as husband or wife, or as if they were your civil partner.

Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.

Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.

Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -

- under which goods or services are to be provided or works are to be executed; and
- which has not been fully discharged.

Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.

Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.

Any tenancy where (to your knowledge) - the landlord is your council or authority; and the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.

Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -

(a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and

(b) either -

the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

**Name of meeting:** Corporate Parenting Board  
**Date:** 14 February 2019  
**Title of report:** Children in Care Services Performance Highlights

## Purpose of report

This report outlines key performance highlights for children in care and care leavers up to December 31st 2018.

|  |   |
|--|---|
| Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards? | No  |
| Key Decision - Is it in the <a href="#">Council's Forward Plan (key decisions and private reports?)</a>                                    | No  |
| The Decision - Is it eligible for call in by Scrutiny?   | Not applicable – for information                |
| Date signed off by <u>Strategic Director</u> & name  | Steve Comb on behalf of Elaine Mcshane (5.2.19) |
| Is it also signed off by the Service Director for Finance IT and Transactional Services?   | Not applicable                                  |
| Is it also signed off by the Service Director for Legal Governance and Commissioning Support?  | Not applicable                                  |
| Cabinet member <a href="#">portfolio</a>   | Cllr V Kendrick (Children)                      |

**Electoral wards affected:** None

**Ward councillors consulted:** None

**Public or private:** Public

**Have you considered GDPR?** Yes GDPR considered no service users identified

## 1. **Summary**

The key performance highlights for children in care and care leavers up to December 31 2018 are as follows:-

### **Number of children in care**

The number of children in care remains currently stable with a reduction of 38 since January 2018, current number 629.

### **Placement Stability and support**

For Placement Stability the placement support team are very active and we have implemented innovative solutions to support several placements. An example of plans to limit unplanned moves is as follows: where a foster carer or placement is given 28 day notice, the Team Manager will coordinate a meeting within 5 working days to look at what can be provided to avoid placement breakdown and to maintain the current placement.

We have reinstated Placement Stability Meetings to identify when and what support placements require. Placement Support Team are increasingly focussing their work on some of our most trouble and young people to help build resilience in placements. Whilst the data shows improvement over a 12 month period we are mindful of the deterioration and the impact this has on our children and young people and will continue to focus on the retention of staff and consistency in case allocation.

### **Decision making for looked after children**

The Legal Gateway Permanence Panel continues to support consistency in regards to decision making in relation to children becoming looked after, planning in relation to long term placement moves for children and young people is considered at the permanence panel. A weekly External Placement Review Panel is now in place, to provide better oversight of children who are not placed in council provision. An External Placement Review of all children who are placed out of Local Authority to consider their care planning and explore options of returning to the local area if this is in line with meeting the children and young person's needs. We have reviewed all children in care who were placed at home on interim or full care orders as a legal status (Placed with Parents), this has led to more stability in those numbers.

### **Health for children in care**

#### **What difference did we make?**

##### **Initial health assessments:**

Kirklees *rolling 12-month data* for Dec 18 shows 91.3% were completed in timescales. Locala monthly data at source, reports that 100% were completed in timescales with no breaches. The difference between the figures has been analysed, this shows that there are some situations, for example children remanded, an IHA that was completed by another local authority and children who go missing, which have a negative impact on the data. A regular process of reconciliation between the Designated Nurse and PIU will be established.

### **Review health assessments:**

Kirklees rolling 12-month data for Dec 18 for developmental assessments, i.e. children under 5 years old, stands at 74.4% and annual assessments, i.e. children over 5 years old, was 89.6% on time. Locala monthly data at source records that 100% of the developmental and 97% of the annual assessments were completed in timescales. There was 1 breach for a young person who refused the assessment.

### **Dental Checks within last 12 months:**

88.9% of LAC have been recorded as having received a dental check at Dec 18. A recent request has been made to the Locala data service to provide monthly figures to allow future comparisons. Locala's 'Registered with Dentist' data shows 100% of looked after children at health assessments in December were registered with a dentist.

### **Substance misuse:**

There has been a positive reduction to 2.76% in the number of young people who were identified at their last review health assessment, as having a dependant problem with substances. Consideration must be given to the difficulty in obtaining an accurate figure, as it is dependent on the young person admitting the extent of the issue, given that it is illegal and they may not wish to share the information. Those young people who refuse any support are discussed with the local support service, to try to have a targeted response. Any young person mis-using substances at any level are offered support.

### **Early permanence placements**

We continue to consider early permanence placements for children with a plan for adoption and have made some improvements in this area in terms of timescales for children.

### **One Adoption West Yorkshire**

Managers from One Adoption West Yorkshire have attended the Corporate Parenting Board in January 2019, and will be invited to a future meeting to update again.

Senior Managers from One Adoption meet with relevant senior managers within the council on a regular basis. We have implemented a new arrangement for Agency Decision Maker, bringing us in line with our colleagues in Leeds and the remaining three local authorities in West Yorkshire, to ensure continuity and consistency for care proceedings dealt with in the Leeds Court Centre.

### **Child permanence reports**

We have established weekly clinics to support children's social workers who are undertaking child permanence reports, sibling assessments and considering whether a plan for adoption is appropriate. This is a joint initiative between the Assessment & Intervention Service and One Adoption and will be supported by regular training and workshops.

## **Children with a plan for adoption**

We continue to consider early permanence placements for children with a plan for adoption and have made improvements in this area in terms of timescales for children. There is now a fully agreed and operational flow chart which outlines the process involved for all workers from the two agencies and clarifies roles and responsibilities.

Managers from One Adoption West Yorkshire attended Corporate Parenting Board in January 2019 to provide an overview of their performance.

Senior managers from One Adoption are meeting with relevant senior managers with the council on a regular basis.

We have implemented a new arrangement for Agency Decision Maker, bringing us in line with our colleagues in Leeds and the remaining three local authorities in West Yorkshire, to ensure continuity and consistency for care proceedings dealt with in the Leeds Court Centre.

We have established weekly clinics to support children's social workers who are undertaking child permanence reports, sibling assessments and considering whether a plan for adoption is appropriate. This is a joint initiative between the Assessment & Intervention Service and One Adoption and will be supported by regular training and workshops.

One Adoption continue to attend legal gateway on a weekly basis in order to track children with a plan for adoption and to ensure a family finder is allocated. If an adoption placement ceases then One Adoption have a 'disruption review' and their new procedure is on our procedures website. There will be work with Kirklees staff as to the implementation of this process.

We have a structured Agency Decision Making process in relation to adoption planning. This includes legal and medical advice as well as advice from One Adoption West Yorkshire.

Adoption Support Fund – there has been an increase in successful applications for Kirklees children that resulted in an increase of support, training and therapeutic input.

### **What do we want to improve?**

The family finding team at One Adoption with responsibility for Kirklees will be moving to Civic Centre in the near future, which will improve areas of communication and partnership working to assist timely adoptions.

In December 18, 11.3% (19 children) were adopted as a percentage of children leaving care in a 12 month rolling period, the average timescale decreased in Nov 18, with an average of 306.4 days as compared to 309.6 days in September and October. Overall this is very good performance compared to the Statistical Neighbours and National averages from the most recent Adoption Scorecard (3-year average outcome to March 2017). Kirklees performance on the Scorecard was 549 days, so there has been a considerable improvement since this time.

## **Early Permanence Planning**

There is now a fully agreed and operational flow chart which outlines the process involved for all workers from the two agencies and clarifies roles and responsibilities.

## **Adoption Support Fund**

There has been an increase in successful applications for Kirklees children that resulted in an increase of support, training and therapeutic input. If an adoption placement ceases then One Adoption have a 'disruption review' and their new procedure is on our procedures website. There will be work with Kirklees staff as to the implementation of this process.

## **EDUCATION**

The initial PEP Completion rate had increased to September 2018. All initial PEP's have been completed within 10 working days of notification to the Virtual School since 01/09/2018.

Attendance has improved and the number of persistent absentee pupils has reduced slightly. This is a very positive impact as at this time of the year one or two days absence can have a large impact on the overall percentage. We continue to maintain a strong focus on pupils not in full-time educational provision. Wherever possible we look to ensure a return to full time education as soon as possible but these situations are often very complex. The number of young people not in full-time education has decreased, we have 3 young people not on a school roll for exceptional reasons and they have a personalised package of education in place. Whilst we keep this as a priority, performance is now in line with Statistical Neighbours and in line with the national picture.

### **What do we want to improve?**

PEP Completion. We continue to work with social work teams to improve both PEP and initial PEP completion. This includes weekly updates to Social Work managers and regular chase up emails and phone calls to Social Workers where there is missing information. This is a concern for us and the implementation of Liquid Logic had contributed to a decline in performance within timescale. We appear to also have an ongoing issue around the notification of when a young person comes into care, impacting on initial PEP completion data. We are working together across services to try to resolve these issues, for example to enable a PEP alert for all Social Workers on the Liquid Logic system.

### **Looked after Children involved in the criminal justice system**

Three years ago, Kirklees YOT became aware that successful outcomes for LAC young people we worked with were significantly worse than those of the general YOT population, with less than 30% successful completions by LAC compared with over 60% for the general YOT population. We have taken various measures to address this including having specialist YOT Officers who work with all LAC cases. Over the past 2 years there has been a welcome increase in the percentage of LAC young people having a successful outcome to their YOT intervention. In fact during 2017/18, 75% of LAC young people on Orders to the YOT successfully completed their intervention, compared with 68% of the general YOT population, a remarkable turn-around. For the 1st Quarter of this year (Apr to June) the percentage of LAC offending

is 2.13%, a very slight reduction on the same period last year of 2.32%. The 2nd Quarter (July – Sept 18) again gives a figure of 2.13% of LAC offending, this indicates that we are on target for 2018/19 to have the same LAC offending rate as in 2017/18. The 3rd quarter (Oct to Dec 18) the percentage of LAC offending is 0.61%, which gives us a total of 4.88% April to Dec 18. All being well, the continuing of this trend for the next quarter will result in a reduction in the LAC offending for the full year

### **What do we want to improve?**

Compared to last year there has been a small increase in the percentage of LAC offending. In the year 2016/17, 6.14% of LAC had offended, compared to 2017/18 when the figure was 7.26%. While the overall performance this last year is disappointing, given the steady reduction over the previous few years, the figure of 7.26% is significantly lower than 2012/13 when almost 10% of LAC offended. The YOT will continue to closely monitor the figures to ensure that we are ready to respond should the situation deteriorate. The latest published figures for a full year (2015/16) show a national average of 5% of LAC offending, while regionally the range was between 5% and 9%. It should be noted that these returns are provided by each local authority individually and we are not aware of any validation exercise. Also numerous local authorities, locally and nationally have not submitted any figures.

## **LEAVING CARE**

### **Contact with care leavers**

We are maintaining a high percentage of care leavers we are in touch with, at the end of quarter two we were in touch with 99% of care leavers, this has to be viewed in the context of this group all being aged 18 plus. In some situations, young people are not wanting to keep contact with their Personal Advisor, the team work innovatively to keep in touch, we have a best practice protocol in place.

### **Number of young people in suitable accommodation**

There has been a small rise in the number of young people in suitable accommodation since June 2018. We continue to maintain strong links with KNH and Housing and the Housing Panel is enabling us to ensure that suitable accommodation is available in a timelier manner when young people are moving to their own accommodation. We have recently made some strong links with private housing providers and are considering how collectively we can improve our skills for independence training. We now have life skills and pre-tenancy training in place held weekly at “No.11” and where possible link young people with tenancy support when housed in KNH tenancies.

### **Kirklees Commitment to Care Leavers**

The Kirklees Commitment for Care Leavers was launched on Friday 17<sup>th</sup> January alongside reviewing our service provision for “No.11” to ensure that this is more effective. There has been consultation with Children and Young People along with partner agencies for the development of our offer. We are also working on opening a similar service to number 11 in the North of the district to improve reach with our young people.



## **Personal Advisors**

The majority our Young People aged 17 have an allocated PA, as well as an allocated Social Worker. We have been able to strengthen our pathway planning in relation to developing timely transitions with young people.

## **Education Employment Training**

Our performance in relation to Employment, Education and Training (EET) indicator is a focus for improvement at 4% below our statistical neighbours and we have a C&K Careers Advisor in the Leaving Care Service. We now have a pro-active multi agency group to improve opportunities in partnership working and there is a real desire to ensure our young people are afforded the best of opportunities in relation to EET. We are also working on opening a similar service to number 11 in the North of the district to improve reach with our young people.

We continue to work with the Personal Advisors to ensure pathway plans are completed in a timely manner to meet targets with a focus going forward on the improvement of the quality of plans, the involvement of young people and ensuring we capture their wishes and feelings.

## **Number of young people with a pathway plan**

The number of young people with a pathway plan in place has been over 81.7% since March 2018 and we have improved to reach 88.2% at the end of quarter two. We have recruited new Personal Advisers this has led to improved Pathway Planning. We continue to work with the Personal Advisors to ensure pathway plans are completed in a timely manner to meet targets with a focus going forward on the improvement of the quality of plans, the involvement of young people and ensuring we capture their wishes and feelings.

## **CHILDRENS HOMES**

The Councils five Ofsted Registered Childrens Homes have all been inspected unannounced by Ofsted within this financial year, for their main annual inspection four are graded as Good and one Outstanding.

2. **Information required to take a decision**  
Not applicable
3. **Implications for the Council**
  - 3.1 **Working with People**  
Not applicable
  - 3.2 **Working with Partners**  
Not applicable
  - 3.3 **Place Based Working**  
Not applicable

### 3.4 **Improving Outcomes for Children**

Oversight and monitoring of children in care performance to continue at future Corporate Parenting Boards to monitor progress, as requested by the Chair.

### 3.5 **Reducing demand of services**

Not applicable

### 3.6 **Other (eg Legal/Financial or Human Resources)**

Not applicable

## 4. **Consultees and their opinions**

Not applicable

## 5. **Next steps**

Managers to lead the focus on areas of performance with staff, in areas where outcome data is not what we expect it to be.

## 6. **Officer recommendations and reasons**

That the report and key highlights on performance within Children in Care Services be noted.

## 7. **Cabinet portfolio holder's recommendations**

Not applicable

## 8. **Contact officer**

Steve Comb, 01484 221000

[steve.comb@kirklees.gov.uk](mailto:steve.comb@kirklees.gov.uk)

Janet Tolley, 01484 221000

[janet.tolley@kirklees.gov.uk](mailto:janet.tolley@kirklees.gov.uk)

## 9. **Background Papers and History of Decisions**

Monthly performance information is used to inform the narrative for this report

## 10. **Service Director responsible**

Jo-Anne Sanders, Service Director (Learning and Early Support)

Elaine McShane, Service Director (Family Support and Child Protection)

**Name of meeting:** Corporate Parenting Board  
**Date:** 14 Feb 2019  
**Title of report:** Number and Age of Children in Care

**Purpose of report**

To provide information to Corporate Parenting Board relating to the number and profile of children in care. Including information related to the number placed outside of the District.

|  |  |
|--|--|
| Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards? | NA                                     |
| Key Decision - Is it in the <a href="#">Council's Forward Plan (key decisions and private reports?)</a>                                    | NA                                     |
| The Decision - Is it eligible for call in by Scrutiny?   | NA                                     |
| Date signed off by <u>Strategic Director</u> & name  | Steve Comb for Elaine McShane (5.2.19) |
| Is it also signed off by the Service Director for Finance IT and Transactional Services?   | NA                                     |
| Is it also signed off by the Service Director for Legal Governance and Commissioning Support?  | NA                                     |
| Cabinet member <a href="#">portfolio</a>   | Cllr V Kendrick Childrens Portfolio    |

**Electoral wards affected: All**

**Ward councillors consulted: No**

**Public or private: Public**

**(Have you considered GDPR?)**

Yes GDPR has been considered. The information in this report does not identify any individuals.

## 1. Summary

This graph shows the number of looked after children (excluding any looked after children receiving only S20 short term breaks) alongside the number of unaccompanied asylum seeking children (UASC).

The current number of LAC equates to a rate per 10,000 population aged 0-17 of **63.0** (63.8). This compares to a statistical neighbour average of 86.1 and a national average of 64.0 based on published data for March 2018 (NB: The number of children in Kirklees aged 0-17 has been revised for the calculation from 99,192 to 99,815 as per the data published by DfE in October 2018)

Kirklees (Dec 18) = 63.0

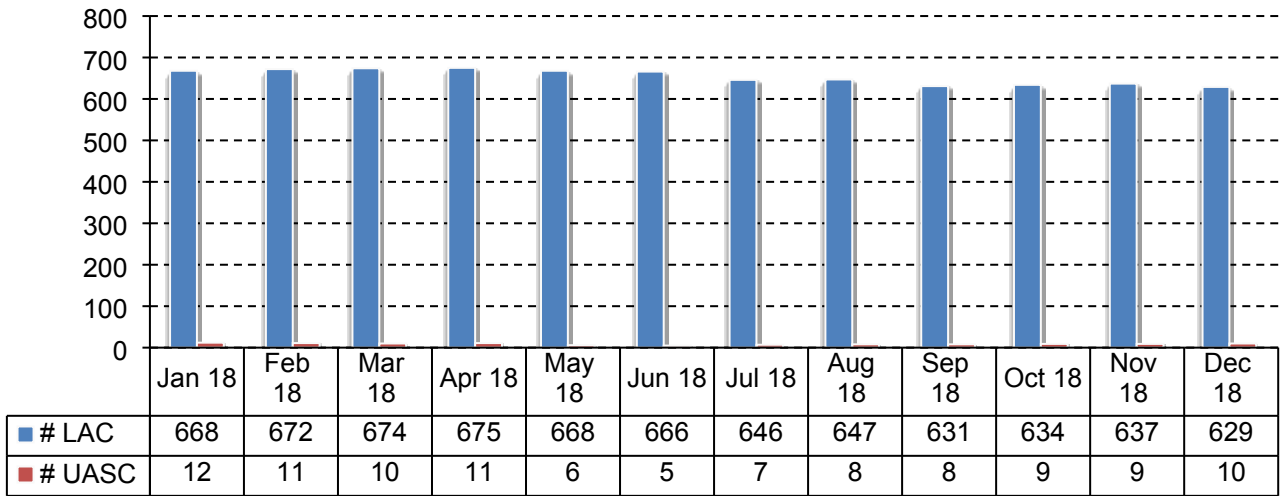
Statistical Neighbours (2018) = 86.1

England (2018) = 64.0

### Statistical Neighbours

| Local Authorities "Very Close"* to Kirklees (* Source LAIT) |
|---|
| Kirklees Council  |
| Rochdale Borough Council                                    |
| Bolton Council  |
| Calderdale Council  |
| Bury Borough Council  |
| Dudley MBC  |
| Derby City  |
| Lancashire Council  |
| Stockton-on Tees Borough Council                            |
| Leeds City Council  |
| Telford & Wrekin Council                                    |

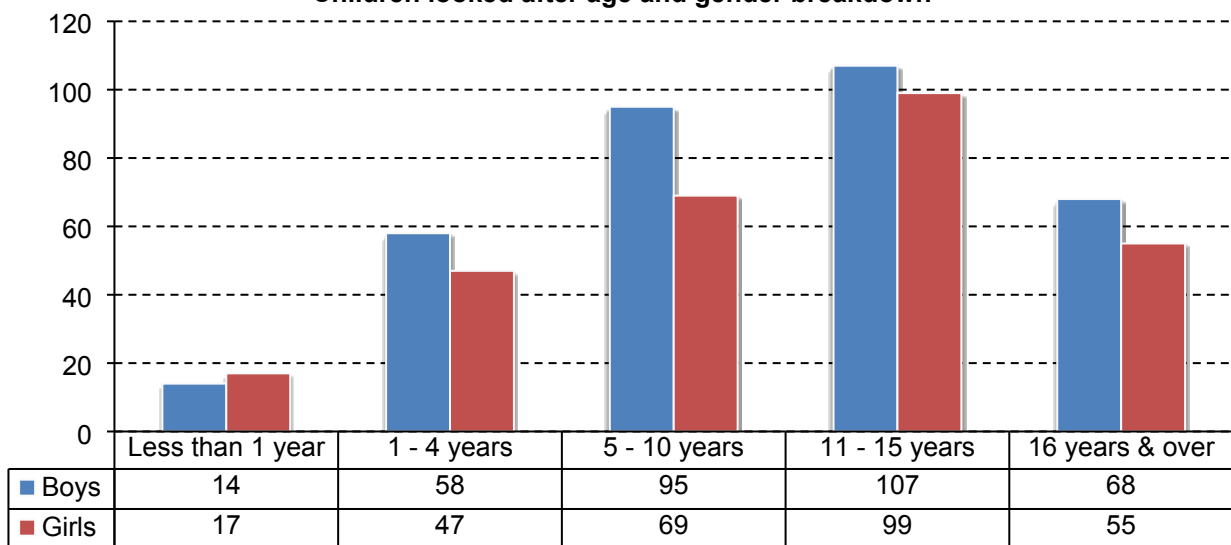
**Children looked after and number of UASC**



This graph shows the breakdown by age and gender of the children in care.

The largest age group for boys is 11 - 15 years with **107** (114) children and the largest age group for girls is 11 - 15 years with **99** (102) children.

**Children looked after age and gender breakdown**

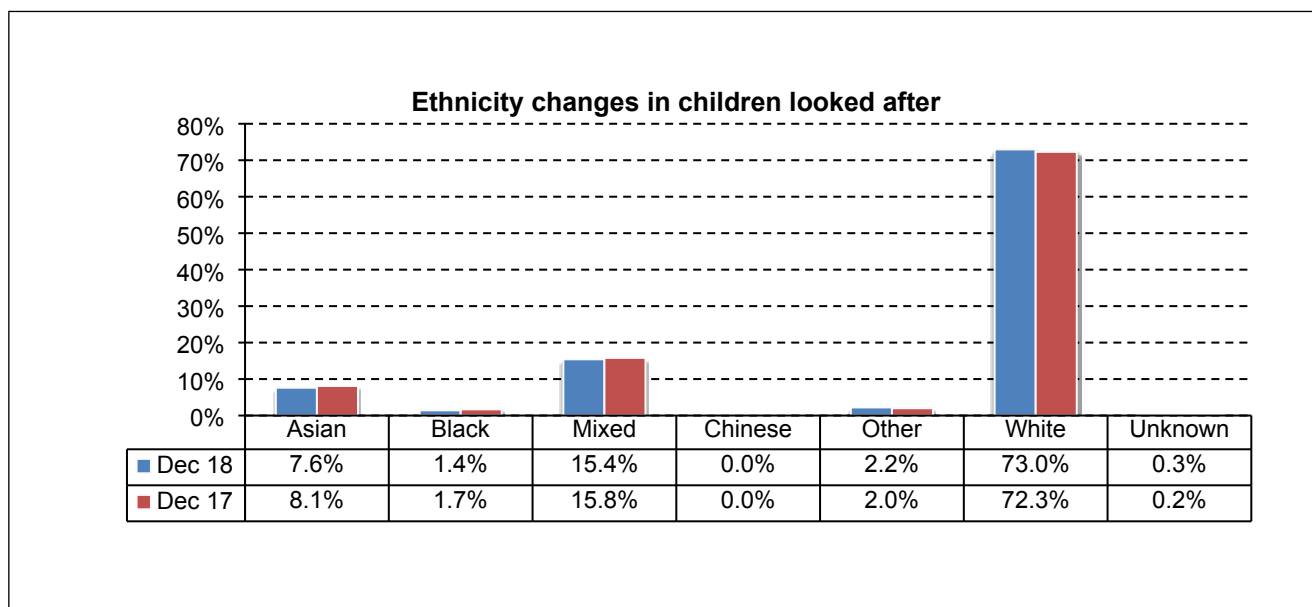


### Children placed more than 20 miles outside of Kirklees

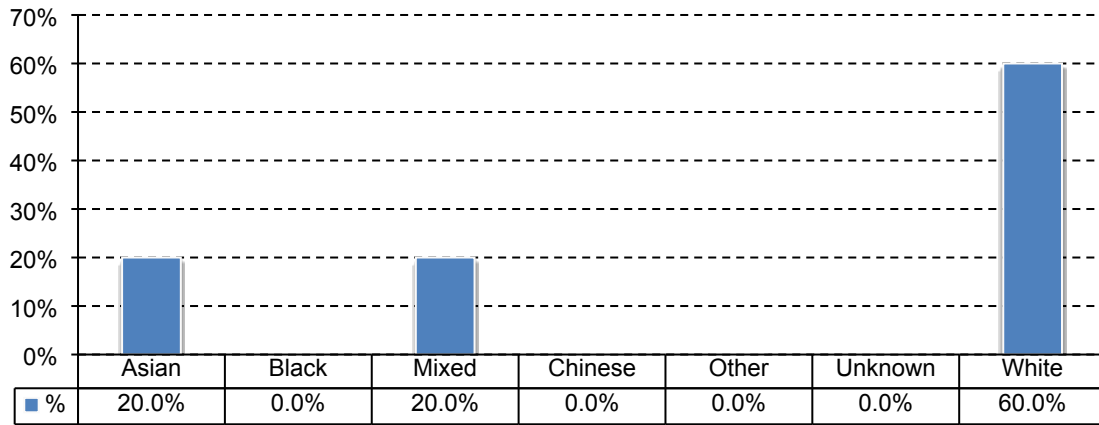
This graph shows a slight increase in children placed outside of Kirklees District, we continue to be proactive in recruiting new foster carers for our children within district.

|   | 31 Jul 2018 |       | 31 Aug 2018 |       | 30 Sep 2018 |       | 31 Oct 2018 |       | 30 Nov 2018 |       | 31 Dec 2018 |       |
|---|-------------|-------|-------------|-------|-------------|-------|-------------|-------|-------------|-------|-------------|-------|
|   | Number      | %     | Number      | %     | Number      | %     | Number      | %     | Number      | %     | Number      | %     |
| Placed outside Kirklees & over 20 miles from home address | 110         | 17.0% | 112         | 17.3% | 107         | 16.6% | 107         | 16.9% | 103         | 16.2% | 106         | 16.9% |

This graph shows the ethnic breakdown of the children looked after population at the end of December 2018 and the same point 12 months ago. This has been relatively stable throughout the period.



**Ethnicity of children becoming looked after this month**



**2. Information required to take a decision**

No decision is required.

**3. Implications for the Council**

3.1 **Working with People** Not applicable

3.2 **Working with Partners** Not applicable

3.3 **Place Based Working** Not applicable

**3.4 Improving Outcomes for Children**

This information is provided at the request of Corporate Parenting Board to monitor the number of children in care their age and location of placements.

3.5 **Reducing demand of services**

Not applicable

3.6 **Other (eg Legal/Financial or Human Resources)**

Not applicable

**4. Consultees and their opinions**

Not applicable

**5. Next steps**

A similar report will be presented at a future Children’s Parenting Board.

**6. Officer recommendations and reasons**

That the report be noted.

**7. Cabinet portfolio holder's recommendations**

Not applicable

**8. Contact officer**

Steve Comb Head of Corporate Parenting

**9. Background Papers and History of Decisions**

Previous reports to the Corporate Parenting Board on number and age of children in care.

**10. Service Director responsible**

Elaine McShane, Service Director (Child Protection and Family Support)



**Name of meeting:** Corporate Parenting Board  
**Date:** 14<sup>th</sup> February 2019  
**Title of report:** Voice of the Child Development Plan

**Purpose of report**

The report presents the draft Voice of the Child Development Plan to be considered by the Board.

|  |  |
|--|--|
| Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards? | No                                       |
| Key Decision - Is it in the <a href="#">Council's Forward Plan (key decisions and private reports?)</a>                                    | No                                       |
| The Decision - Is it eligible for call in by Scrutiny?   | Not applicable - For information         |
| Date signed off by <u>Strategic Director</u> & name  | Steve Comb (for Elaine McShane) – 5.2.19 |
| Is it also signed off by the Service Director (Finance)?   | No Financial Implications                |
| Is it also signed off by the Service Director for Legal Governance and Commissioning?  | Not applicable                           |
| Cabinet member <a href="#">portfolio</a>   | Cllr V Kendrick – Children's Services    |

**Electoral wards affected:** N/A

**Ward councillors consulted:** N/A

**Public or private:** Public

**Have you considered GDPR?** Yes GDPR considered no service users identified

1. **Summary**
  - 1.1 The report presents the attached draft Voice of the Child Development Plan to be considered by the Board.
2. **Information required to take a decision**  
Not applicable
3. **Implications for the Council**
  - 3.1 **Working with People**  
Not applicable
  - 3.2 **Working with Partners**  
Not applicable
  - 3.3 **Place Based Working**  
Not applicable
  - 3.4 **Improving Outcomes for Children**  
The Corporate Parenting Board provides the oversight and accountability function for the outcomes of all Kirklees looked after children.
  - 3.5 **Reducing demand of services**  
Not applicable
  - 3.6 **Other (e.g. Legal/Financial or Human Resources)**  
Not applicable
4. **Consultees and their opinions**  
Not applicable
5. **Next steps**
  - 5.1 That the Board explore and consider how children and young people can contribute and participate in the Board, to scrutiny, and other initiatives, for increasing the meaningful engagement and participation of children and young people.
6. **Officer recommendations and reasons**  
That the Board comment on the draft Development Plan on the Voice of the Child.
7. **Cabinet portfolio holder's recommendations**  
Not applicable
8. **Contact officer**  
Steve Comb – Head of Corporate Parenting 01484 221000  
Ophelia Rix – Head of Safeguarding and Quality Assurance 01484 221000
9. **Background Papers and History of Decisions**  
Not applicable
10. **Service Director responsible**  
  
Elaine McShane, Service Director (Family Support and Child Protection)

## Voice of the Child Development Plan

### 1. Vision and Commitment

- 1.1 Kirklees Children's Services strives to ensure children and young people remain front and centre of everything we do. In everything we do, there must be clear and immediately accessible information about the child or young person, their views and ascertainable wishes and feelings.
- 1.2 The overall purpose of this Voice of the Children and Young People Framework is to:
- Outline expectations in relation to how we will engage with children and young people to elicit their views and ascertainable wishes and feelings.
  - Ensure roles and responsibilities are clearly defined and to strengthen lines of accountability.
  - To ensure the views of children and young people influence the care and services they receive and service development.
  - Bring about improved outcomes for children, young people and their families by improving professional practice and the quality of service delivery.
- 1.3 Key principles underpinning the Voice and Influence of Children and Young People on our performance and service delivery:
- Ensure that all children and young people are involved in the decisions that affect them; their participation is essential to improve services and respond to their needs, and the shared aim of their participation should be change.
  - Actively promote young people's participation in co-production and contributing to service development.
- 1.4 Kirklees Children's Services will gather the views of service users through a variety of processes:
- Parents and, sometimes, young people attend child protection conferences and they are asked to complete a form detailing their experience of both the conference itself but more widely how the child protection plan is constructed and delivered. ***This will be collated and feedback to the service through quarterly reports and fed into the thematic audit process.***
  - Children and young people routinely contribute to, or even chair their own Child in Care Reviews. ***We will report on and analyse their participation rates and analyse their feedback to form a broader overview of their views of the child care system.***
  - Advocacy services and Independent Visitor feedback. ***The service will provide quarterly and annual reports, managed through the Safeguarding and Quality Assurance Service and recommendations fed into operational managers.***
  - Feedback from partners is another source of understanding that is valued. ***This feedback may come informally through joint working and networking activities; as a consequence of multi-agency case audits; via the Courts or legal services who provide feedback on the quality of care planning and the progress of Children in Care proceedings. Feedback is also sought via commissioned services, fostering and residential in regards to the provision of services.***

## 2. Who is this strategy and action plan for?

- 2.1 It is intended for everyone working with children and young people aged 0-19 years, as well as some young people with additional needs up to the age of 25 years in Kirklees.
- 2.2 This includes people working directly with children and young people and people who manage staff, services or organisations that support children and young people. It is also for organisations and partnerships whose work impacts on children and young people.

## 3. Aim of the strategy and action plan

- To build greater opportunities for participation of children and young people in Kirklees
- To embed a culture that supports and values the participation of children, young people and their families, both individually and as a group
- To encourage the development of a workforce that is skilled and motivated to offer high quality engagement opportunities to as many children, young people and families as possible
- To enable decision makers to understand, consider and respond to young people and their family's voices
- To develop systems and strengthen practice that support children and young people's involvement

## 4. Who is responsible and how will we know if we are getting it right?

- 4.1 Everyone working in Kirklees has a responsibility to listen and respond to what children, young people and their families are telling us and they will do this in a wide range of innovative ways. However the following action plan will give teams and services a framework to embed voice of the child in their service planning, but allow them the flexibility to tailor it to the uniqueness of their own service area.
- 4.2 ***The Voice of the Child Task & Finish Group*** was established in June 2018 and comprises representatives from teams and services across Kirklees Council. This group will be responsible for overseeing the delivery of the plan and holding their respective teams and services to account in terms of the delivery and quality assurance of each area within the plan.
- 4.3 The Quality Assurance Framework within Children's Services will be used to consider how well Children's Services as a whole captures and responds to the voice of the child.

## Voice of the Child Action Plan

| Recruitment  |   |             |  |                                 |
|--|---|-------------|--|---------------------------------|
| Objective  | How we will achieve   | Timescale   | Lead   | Measure of achievement/evidence |
| 1. To involve children, young people and their families in the recruitment of professionals within the authority and foster carers.  | Work with HR Partner to review the procedure for services to involved young people in recruitment   | March 2019  | Julie Walker<br>Mel Tiernan                      |                                 |
|  | To present revised procedure at future Leadership Session to promote widely across Children's Services  | March/April |  |                                 |
|  | Services that have had a positive experience in involving young people in participation to provide case studies which can also be shared at Leadership Team | March/April |  |                                 |
| Learning and Development   |   |             |  |                                 |
| Objective  | How we will achieve   | Timescale   | Lead   | Measure of achievement/evidence |
| 2. To ensure the Learning and Development pathways promote the importance of voice of a child through affective training and development, with the opportunity for children, young people and families to be involved in the delivery. | To work with Early Years and Virtual school to develop and roll out a two-tiered Child Development training   | June 2019   | Anna Gledhill,<br>Sam Scadden<br>and Marion Gray |                                 |
|  | To increase the frequency of delivery of Engaging the mind of the child training, and expand to cover teenagers   | March 2019  |  |                                 |
|  |   | March 2019  |  |                                 |

|   |  |                                      |  |  |
|---|--|--------------------------------------|--|--|
|   | To ensure that new starters receive engaging the mind of the child starter pack  | March                                |  |  |
|   | To review all L&D pathways across Children's to understand what learning opportunities exist and where are the gaps  | March                                |  |  |
|   | To ensure foster carers, special guardians and connected persons also have access to the learning opportunities  | March                                |  |  |
|   | To ensure Induction checklists includes a requirement to undertake Total Respect training  |                                      |  |  |
| <b>Communication</b>  |  |                                      |  |  |
| <b>Objective</b>  | <b>How we will achieve</b>   | <b>Timescale</b>                     | <b>Lead</b>  | <b>Measure of achievement/evidence</b> |
| 3. To establish and strengthen the right platforms and support from Children's Rights Team, for children, young people and families to access us when they want and how they want and to tell us about their experiences. | To undertake an audit of how each service engages with children, young people and their families<br><br>To develop innovative processes for recording, reporting and celebrating the voice of children, young people and their families.<br><br>To work with each service to evidence how they use the voice of the child to improve the service | March 2019<br><br>March<br><br>March | Anna Gledhill, Julie Walker, Tracy Speight, Rachel Fairhurst |  |

|  |  |                           |                                   |  |
|--|--|---------------------------|-----------------------------------|--|
|  | <p>for the individual as well as drive strategic improvement</p> <p>To explore the <i>Call Steve</i> initiative</p> <p>To improve the representation of young people giving their feedback via Children in Care Council and Care Leavers Forum</p> <p>To involve children, young people and families in helping us understand their needs and to involve them in the procurement and contract management of services</p>   | <p>March</p> <p>March</p> |                                   |  |
| <b>Complaints and Compliments</b>  |  |                           |                                   |  |
| <b>Objective</b>   | <b>How we will achieve</b>   | <b>Timescale</b>          | <b>Lead</b>                       | <b>Measure of achievement/evidence</b> |
| 4. To ensure that learning from complaints and compliments is systematically used to shape and improve services. | <ul style="list-style-type: none"> <li>- To raise the profile of compliments and complaints (positive aspect of learning)</li> <li>- Undertake review of all stage 1 complaints to understand how quickly we responded and if they could have been avoided with a more restorative approach</li> <li>- Link in with Learning &amp; Development Service to embed learning</li> <li>- Promote a proactive approach to collating compliments and implement a mechanism for</li> </ul> | March 2019                | Yasmin Mughal and Helen Sanderson |  |

|  |  |                  |                           |  |
|--|--|------------------|---------------------------|--|
|  | celebrating success (including IRO feedback which can be recorded on the child's file<br>Consider how we can join up with KSCB, residential and corporate to identify and learn from compliments and complaints captured outside of CPRU |                  |                           |  |
| <b>Partnership and Member engagement</b>   |  |                  |                           |  |
| <b>Objective</b>   | <b>How we will achieve</b>   | <b>Timescale</b> | <b>Lead</b>               | <b>Measure of achievement/evidence</b> |
| 5. To ensure that partners and elected members effectively champion the views of children, young people and their families | Partners and members to establish an agreed process for capturing an recording voice of the child and processes for using this to shape and improve services   | March 2019       | Sharon Hewitt/Ophelia Rix |  |



**Name of meeting:** Corporate Parenting Board  
**Date:** 14 Feb 2019  
**Title of report:** Developing Corporate Parenting Board

**Purpose of report**

To facilitate a discussion relating to the future focus and work plan of the Board.

|  |  |
|--|--|
| Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards? | NA   |
| Key Decision - Is it in the <a href="#">Council's Forward Plan (key decisions and private reports?)</a>                                    | NA   |
| The Decision - Is it eligible for call in by Scrutiny?   | NA   |
| Date signed off by <u>Strategic Director</u> & name  | Steve Comb (on behalf of Elaine McShane)<br>5.2.19 |
| Is it also signed off by the Service Director for Finance IT and Transactional Services?   | NA   |
| Is it also signed off by the Service Director for Legal Governance and Commissioning Support?  | NA   |
| Cabinet member <a href="#">portfolio</a>   | Cllr V Kendrick Childrens Portfolio                |

**Electoral wards affected:** All

**Ward councillors consulted:** No

**Public or private:** Public

**(Have you considered GDPR?)**

Yes GDPR has been considered. The information in this report does not identify any individuals.

## 1. **Summary**

A request to agree the re focusing of the Corporate Parenting Board on outcomes and opportunities for our children and young people, harnessing a strong partnership across the council acting in the best interests of our children and young people promoting the physical and mental health and wellbeing, of those children and young people encouraging them to express their views, wishes and feelings, and take those views into account. At the same time promoting high aspirations and trying to secure the best outcomes for our children and young people making sure they have access to services that they are safe, with stable home lives, relationships and education or work preparing for adulthood and independent living. By focusing the work of the Corporate Parenting Board on outcomes for our children and young people, we will ensure a strong partnership across the council and other partners.

The Department for Education corporate parenting principles set out seven principles that local authorities must have regard to when exercising their functions in relation to looked after children and young people, as follows:

- to act in the best interests, and promote the physical and mental health and wellbeing, of those children and young people
- to encourage those children and young people to express their views, wishes and feelings
- to take into account the views, wishes and feelings of those children and young people
  - to help those children and young people gain access to, and make the best use of, services provided by the local authority and its relevant partners
  - to promote high aspirations, and seek to secure the best outcomes, for those children and young people
  - for those children and young people to be safe, and for stability in their home lives, relationships and education or work; and
- to prepare those children and young people for adulthood and independent living.

By refreshing the focus of the Board we will ensure that the council is achieving best practice in relation to its Corporate Parenting responsibilities, addressing the requirements of the seven key principles detailed above. It is recommended that the Board pro-actively continues to further broaden its focus beyond routine monitoring of data, and approval of reports and strategies, this would include:

Regular direct feedback from a range of children in care and care leavers using a variety of methods.

The engagement by invitation to the Board of senior officers from across the council and partner agencies ensuring they understand the corporate parenting responsibility for themselves and of their department or agency.

Awareness raising by Board members relating to the needs and challenges faced by children in our care and care leavers to include key themed meetings such as fostering recruitment, adoption, the provision of employment opportunities, education, health, housing. The Board driving its aspiration both within and outside of the council for improved outcomes for children in our care.

## 2. **Information required to take a decision**

The views and agreement of Board members.

### 3. **Implications for the Council**

- 3.1 **Working with People** to expand Corporate Parenting awareness across the council
- 3.2 **Working with Partners** to ensure all partners are aware of their responsibilities to children in care
- 3.3 **Place Based Working**  
Not applicable
- 3.4 **Improving Outcomes for Children** by focussing the work of the Corporate Parenting Board on the seven key principles suggested by the Department for Education
- 3.5 **Reducing demand of services**  
Not applicable
- 3.6 **Other (eg Legal/Financial or Human Resources)**  
Not applicable

### 4. **Consultees and their opinions**

Members of the Corporate Parenting Board.

### 5. **Next steps**

After discussion and agreement the forward plan of the Board will be updated.

### 6. **Officer recommendations and reasons**

- 6.1 That the forward plan of the Board would focus on the wider responsibility of the council as a corporate parent, and the engagement of a wide range of partners both within and outside of the council.
- 6.2 That the Board broadens its agenda beyond routine monitoring of data reports and strategies utilising its unique position to raise awareness and further improve outcomes for our children in care and care leavers.
- 6.3 That Members make suggestions on future areas of focus for consideration by the Board.

### 7. **Cabinet portfolio holder's recommendations**

Not applicable

### 8. **Contact officer**

Steve Comb, Head of Corporate Parenting

### 9. **Background Papers and History of Decisions**

DfE Statutory Guidance Corporate Parenting Feb 2018  
LGA Corporate Parenting Resource Pack

### 10. **Service Director responsible**

Elaine McShane, Service Director (Child Protection and Family Support)

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## **CORPORATE PARENTING BOARD**

### **TERMS OF REFERENCE**

**Purpose:** To ensure that the Council fulfills its responsibilities as good corporate parents for all their children in care.

The Corporate Parenting Board is accountable to Full Council through its Cabinet. Initial reporting of concerns will be escalated by the cabinet portfolio holder to appropriate governance bodies including Cabinet.

The Board will meet for a minimum of six times per annum.

#### **Membership:**

Cabinet Portfolio Holder Member  
Elected Members representing all political parties  
Chair of Children's Scrutiny Panel (ex-officio Member) or his/her nominee  
Director of Children's Services  
Service Director, Family Support & Child Protection – to be confirmed  
Head of Corporate Parenting  
Virtual School Head Teacher  
Virtual School Chair of Governing Body  
Service Director, Learning and Early Support  
Health Commissioning Representative  
Head of Safeguarding and Quality Assurance  
Head of Localities Offer (Children and Families)  
Service Manager, Family Support and Child Protection  
Designated Nurse for Looked after children  
Representative from Kirklees Fostering Network  
Service Manager (Looked after Children and Leaving Care)  
Practice Improvement Lead (Family Support and Child Protection)  
Improvement Partner (Children's Services)

Representatives from a range of services and partner agencies will be invited as appropriate and will receive papers including: Director of Children's Services, Kirklees College, Calderdale and Kirklees Careers, Multi-Agency Safeguarding Hub, Sufficiency Team, Performance Team, Kirklees Foster Carers Network and Kirklees Neighbourhood Housing

#### **Terms of Reference:**

- 1 To consider and recommend ways in which the Council can improve the life chances of all children in care and care leavers.
- 2 To advise the Council's Cabinet and other governance bodies of actions that need to be taken.
- 3 To bring to the attention of the Council's Overview and Scrutiny Management Committee any areas which may warrant Scrutiny consideration
- 4 To ensure there are good partnerships between council departments and partner agencies and that Council services and partners are held to account for their strategies and operational delivery.
- 5 To provide an opportunity for the voice of our children and young people to inform the considerations and recommendations of the Board.
- 6 To maintain a strategic overview of new developments, initiatives, plans, policies and strategies that impact on services for children and young people in or leaving our care.

- 7 To monitor the performance of the Council by receiving regular progress reports on all performance data relating to Corporate Parenting Services.
- 8 To receive regular reports on the progress and needs of care leavers including employment, further education, training, housing and health.
9. To consider statutory reports from the Adoption and Fostering Services, Independent Reviewing Officers, Residential and Youth Offending Teams and make recommendations.
10. To agree an annual work programme setting out its key priorities and areas for action.
11. To prepare an Annual Report on the areas considered by the Board, including its work programme, for presentation to Council and Kirklees Health and Wellbeing Board.
- 11 To acknowledge and celebrate in the achievements of children and young people in care and support and participate in annual celebration events.
- 12 Review on an annual basis the Statements of Purpose of the Kirklees Fostering Service and Kirklees Registered Children's Homes
- 13 To receive an Annual Report on:-
  - One Adoption (West Yorkshire)
  - Children who go missing from care
  - Health of looked after children
  - The educational outcomes for looked after children
  - The work of the Leaving Care Service
  - Children and young people placed outside the Kirklees boundary
  - Youth Offending Team relating to their work with children in care
  - Private Fostering Service
  - Children's Rights and Advocacy
  - Complaints and Compliments
  - Membership and Terms of Reference of the Board
  - The Sufficiency of Placements for Children in Care

**Corporate Parenting Board**

**Agenda Plan 2018/19**

| Date of Meeting   | Issues for Consideration  | Officer Contact  |
|---|---|--|
| <p><b>Monday 9 July 2018</b></p> <p>Pre-meeting 9.30 am – 10.30 am<br/>Public Meeting 10.30 am – 12.30 pm<br/>Mtg Room 1, HTH</p> | <p align="center"><b>Pre-meeting (Informal)</b></p> <p>Educational attainment and progress – LAC outcomes data 2017<br/>SFR analysis</p> <p>Performance Monitoring report</p> <p>Training Briefings – Officers to advise</p> <p align="center"><b>Public Items:</b></p> <p>One Adoption WY Annual Report</p> <p>Key Performance Data (summary) – verbal</p> <ul style="list-style-type: none"> <li>- Children’s Services</li> <li>- Education</li> </ul> <p>OFSTED and Improvement Board Update (verbal)</p> <p>Foster Care Recruitment and future membership of Foster Panels to include quoracy</p> <p>Keep on Caring Action Plan</p> <p>Sufficiency Strategy and Action Plan</p> <p>Training for CPB Members</p> <ul style="list-style-type: none"> <li>- LGA Corporate Parenting Total Respect</li> </ul> | <p>J Tolley</p><br><p>Mandy Prout (One Adoption)</p><br><p>S Comb<br/>J Tolley</p><br><p>Steve Comb</p><br><p>S Comb</p><br><p>J Bragg<br/>Team Manager (Leaving Care)</p><br><p>S Comb/S Bonnell</p><br><p>S Comb</p> |

## Corporate Parenting Board

### Agenda Plan 2018/19

|   |   |   |
|---|---|---|
|   | Updates from Board Members on interaction with services   | Board members   |
|   | Corporate Parenting Board Agenda Plan 2018/19   | H Kilroy  |
| <p><b>Monday 24 September 2018</b></p> <p>Pre-meeting 9.30 am – 10.30 am<br/>Public Meeting 10.30 am – 12.30 pm<br/>Mtg Room 1, HTH</p> <p>Apols: G Addy, Cllr F Loonat</p> | <p style="text-align: center;"><b>Pre-meeting (Informal)</b></p> <p>Performance Monitoring report</p> <p>LGA Training - Feedback</p> <p style="text-align: center;"><b>Public Items:</b></p> <p>Change to Membership – Chair of Children’s Scrutiny Panel</p> <p>Key Performance Data (summary)</p> <ul style="list-style-type: none"> <li>- Children’s Services</li> <li>- Education</li> </ul> <p>OFSTED and Improvement Board Update (verbal)</p> <p>Refreshed foster carer handbook</p> <p>Children’s Rights – Annual Report</p> <p>Independent visitors scheme (quarterly report)</p> <p>Annual Report on Youth Offending Team and their work with children in care</p> <p>Overview of number of children in Care (snapshot) including age profile</p> <p>Care Leavers Local Offer Action Plan</p> | <p>S Comb</p> <p>All</p> <p>H Kilroy</p> <p>S Comb<br/>J Tolley</p> <p>S Comb</p> <p>A Quinlan</p> <p>M Tiernan</p> <p>M Tiernan</p> <p>R M Smith</p> <p>J Bragg</p> <p>J Bragg</p> |



**Corporate Parenting Board**

**Agenda Plan 2018/19**

|  |   |   |
|--|---|---|
|  | <p>Updates from Board Members on interaction with services</p> <p>Corporate Parenting Board Agenda Plan 2018/19</p>   | <p>Board Members</p> <p>H Kilroy</p>  |
| <p><b>Monday 19 November 2018</b></p> <p>Pre-meeting 9.30 am – 10.30 am</p> <p>Public Meeting 10.30 am – 12.30 pm</p> <p>Mtg Room 1, HTH</p> <p>Apols: J Sanders</p> | <p align="center"><b>Pre-meeting (Informal)</b></p> <p>Performance Monitoring report</p> <p>Head Teachers Report on educational outcomes of looked after children</p> <p align="center"><b>Public Items:</b></p> <p>Key Performance Data (summary)</p> <ul style="list-style-type: none"> <li>- Children’s Services</li> <li>- Head Teachers Report on educational outcomes of looked after children</li> </ul> <p>OFSTED and Improvement Board Update (verbal)</p> <p>Annual Report on the health of looked after children</p> <p>CSE and Missing Provision – overview from April to October 2018</p> <p>Recruitment and Retention of Foster Carers</p> <p>Annual report on Complaints and Compliments for Children in Care</p> <p>Update report from CICC and CL Forum and the Pledge</p> | <p>S Comb</p> <p>J Tolley</p> <p>S Comb</p> <p>J Tolley</p> <p>S Comb</p> <p>G Addy</p> <p>O Rix</p> <p>A Quinlan</p> <p>Y Mughal</p> <p>S Mahmood/<br/>M Tiernan</p> |

**Corporate Parenting Board**

**Agenda Plan 2018/19**

|   |   |  |
|---|---|--|
|   | CAMHS Local Transformation Plan 2018  | T Brailsford   |
|   | Corporate Parenting Board Agenda Plan 2018/19   | H Kilroy   |
| <p><b>Monday 21 January 2019</b></p> <p>Pre-meeting 9.30 am – 10.30 am<br/>Public Meeting 10.30 am – 12.30 pm<br/>Mtg Room 1, HTH</p> <p>Apols: M Tiernan, Cllr K Allison,<br/>J Sanders, T Brailsford, B Lockwood,<br/>K Fielding, M Green</p> | <p align="center"><b>Pre-meeting (Informal)</b></p> <p>Performance Monitoring report</p> <p align="center"><b>Public Items:</b></p> <p>Change to Membership – Julie Bragg (Service Manager – Children &amp; Families)</p> <p>One Adoption Agency 6 monthly Report (April to Sept)</p> <p>Key Performance Data (summary)</p> <ul style="list-style-type: none"> <li>- Children’s Services</li> <li>- Education</li> </ul> <p>OFSTED and Improvement Board Update (verbal)</p> <p>Number of children in care with a Youth Offending Order (comparable data and trends)</p> <p>Overview of number of children in Care (snapshot) including age profile</p> <p>Independent Visitors Scheme – Quarterly Report (Quarter 3)</p> <p>Marketing Plan for Recruitment of Foster Carers</p> <p>Corporate Parenting Board Agenda Plan 2018/19</p> | <p>J Tolley/S Comb</p> <p>H Kilroy</p> <p>M Prout<br/>(One Adoption)</p> <p>S Comb<br/>J Tolley</p> <p>S Comb</p> <p>R Smith</p> <p>J Bragg</p> <p>C Berridge/S Miles</p> <p>A Quinlan</p> <p>H Kilroy</p> |

**Corporate Parenting Board**

**Agenda Plan 2018/19**

|  |   |   |
|--|---|---|
|  | Future of Corporate Parenting Board   | H Kilroy (SC to write report)   |
| <p><b>Thursday 14<sup>th</sup> February 2019</b></p> <p>Pre-meeting 9.00 am – 10.00 am<br/>Public Meeting 10.00 am – 12 noon<br/>Mtg Room 1, HTH</p> <p>Apologies: Cllr Donna Bellamy, Mel Meggs, no reps from KFN</p> | <p align="center"><b>Pre-meeting (Informal)</b></p> <p>Performance Monitoring report</p> <p align="center"><b>Public Items:</b></p> <p>Key Performance Data (summary)</p> <ul style="list-style-type: none"> <li>- Children’s Services</li> <li>- Education</li> </ul> <p>OFSTED and Improvement Board Update (verbal)</p> <p>Number of Children in Care</p> <p>Voice of the Child Development Plan</p> <p>Corporate Parenting Board Agenda Plan 2017/18 (include proposed 6 weekly meetings for 2019/20)</p> | <p>S Comb/J Tolley</p> <p>S Comb<br/>J Tolley</p> <p>S Comb</p> <p>J Bragg</p> <p>O Rix</p> <p>H Kilroy</p> |
| <p><b>Monday 11 March 2019</b></p> <p>Pre-meeting 9.30 am – 10.30 am<br/>Public Meeting 10.30 am – 12.30 pm<br/>Mtg Room 1, HTH</p> <p>Apologies: Christine Bennett</p>  | <p align="center"><b>Pre-meeting (Informal)</b></p> <p>Educational attainment and progress – LAC outcomes data and SFR analysis</p> <p>Performance Monitoring report</p> <p align="center"><b>Public Items:</b></p> <p>Key Performance Data (summary)</p> <ul style="list-style-type: none"> <li>- Children’s Services</li> <li>- Education</li> </ul>  | <p>J Tolley</p> <p>S Comb</p> <p>S Comb<br/>J Tolley</p>  |

**Corporate Parenting Board**

**Agenda Plan 2018/19**

|   |   |  |
|---|---|--|
|   | <p>Review of Membership and Terms of Reference of the Board (prior to Council AGM)</p> <p>Proposal for future reports on presentation of data on risks and vulnerabilities</p> <p>OFSTED and Improvement Board Update (verbal)</p> <p>Corporate Parenting Board Agenda Plan 2017/18</p>   | <p>S Comb/H Kilroy</p> <p>O Rix</p> <p>S Comb</p> <p>H Kilroy</p>  |
| <p><b>Monday 15 April 2019</b></p> <p>Pre-meeting 9.30 am – 10.30 am<br/>Public Meeting 10.30 am – 12.30 pm<br/>Mtg Room 1, HTH</p> | <p align="center"><b>Pre-meeting (Informal)</b></p> <p>Performance Monitoring report</p> <p align="center"><b>Public Items:</b></p> <p><b>NO QUESTION TIME</b> (pre-election period)</p> <p>Key Performance Data (summary)</p> <ul style="list-style-type: none"> <li>- Children’s Services</li> <li>- Education</li> </ul> <p>OFSTED and Improvement Board Update (verbal)</p> <p>CSE and Missing Provision update (including criminal exploitation)</p> <p>Statement of Purpose for Registered Children’s Homes (Annual)</p> <p>CSE and Missing Provision update</p> <p>Statement of Purpose for Fostering Service (Annual)</p> | <p>S Comb</p> <p>S Comb<br/>J Tolley</p> <p>S Comb</p> <p>O Rix</p> <p>L Counce</p> <p>O Rix</p> <p>S Comb</p> |

## Corporate Parenting Board

### Agenda Plan 2018/19

|  |  |  |
|--|--|--|
|  | Overview of number of children in Care (snapshot) including age profile<br><br>Corporate Parenting Board Agenda Plan 2018/19 and 2019/20 | J Bragg<br>(to be confirmed)<br><br>H Kilroy |
|--|--|--|

#### Future reports (dates yet to be agreed):

- Future shape of service and relationship with partners (E McShane/S Comb) – date tbc
- Action Plan on the Fostering and Placement services in Kirklees (A Quinlan) – date tbc
- Early Help and edge of care (S Tariq) – date tbc
- Corporate Parenting Board Strategy (S Comb) – date tbc
- Update on pilot to mentor and provide role modelling for young people in placements and children’s homes around school attendance (J Tolley) – date tbc
- Kirklees Fostering Network (achievements, current priorities and future aspirations)
- Update on the work being undertaken jointly between the Youth Offending Team, Children’s Social Care and the Police regarding criminal exploitation to develop systems and to ensure the Council was keeping children safe (R Smith) – date tbc
- Consideration of information from reps of the Care Leavers Forum on their experiences of living in supported accommodation (S Mahmood to organise)

#### Annual reports:-

- Private Fostering Annual Report (A Quinlan) – date tbc
- Annual report on Complaints and Compliments for Children in Care (Y Mughal) – date tbc
- Annual report on children who go missing from care (Lead Officer tbc) – date tbc
- Annual report on the work of the leaving care service (J Bragg) – date tbc
- Annual report on children and young people placed outside the Kirklees boundary (S Comb) – date tbc
- Corporate Parenting Board Annual Report (S Comb) – date tbc

#### Quarterly reports:

- Fostering Agency Report (April to June) (A Quinlan) – date to be confirmed
- Fostering Agency Report (July to Sept) (A Quinlan) – date to be confirmed
- Fostering Agency Report (Oct to Dec) (A Quinlan) – date to be confirmed
- Fostering Agency Report (Jan to March) (A Quinlan) – date to be confirmed

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